



NISA

Neurology Institute
of San Antonio

Medication Fill & Refill Policy

Patients should contact their respective pharmacies to initiate all medication refills. Your pharmacy will contact our office for you if you do not have a refill available. If you take a daily medication, you should initiate your refill request at least 5 days before the medications run out. Your request will be handled within 48 hours of receipt of the refill request. It is impossible to handle refill requests in an urgent manner.

Our office handles medication refills during normal business hours only:

Monday - Thursday, 8:00 a.m. - 4:00 p.m.

Friday, 8:00 a.m. - 12:00 p.m.

None of our providers will refill or prescribe any medications for conditions or complaints they have not treated you for previously. You must have made an appointment with your provider within a one-year period for your refill to be granted. If you have not seen your provider within the year, you must schedule an appointment for continued refills.

By signing below, I am acknowledging understanding of the medication refill policy.

Patient's Signature: _____ Date: _____